

Governor's Office Pre-Designation Legal Fees
General Licence Reporting

Virgin Islands General Licence (No. 03), 2023

Part A Prior Obligation fees

Section 1 – Basic Information

1. a) Law Firm(s) / Counsel(s)

Name:

Address:

Email:

Telephone:

Head of Compliance:

Regulator:

Name:

Address:

Email:

Telephone:

Head of Compliance:

Regulator:

b) Designated Person(s) (DP) Represented

c) Case Description (including relevant dates)

Description	Relevant Dates

Section 2 - Fees

2. a) Fees

Total Fees Incurred:

Total Hours:

Date range:

Fees for Remaining Work:

Total Hours:

Date range:

b) Engagement Letter

Provide engagement letter

c) Payment Route

Section 3 – Prior Obligation Conditions

- 3. a) Please confirm the legal fees being claimed via Virgin Islands General Licence (No. 03), 2023 is for work carried out before the DP in question was designated:**

Name:

Date: dd/mm/yyyy

Role:

Signature:

- b) Please confirm no payment was made to a Designated Person whether directly or indirectly:**

Name:

Date: dd/mm/yyyy

Role:

Signature:

Office of the Governor

Government House

P. O. Box 702

Road Town, Tortola

Virgin Islands

Telephone: (284) 468-351 | email: GovOfficeSanctions.Tortola@fcd.gov.uk