



PUBLIC TENDER NOTICE

No 1 of 2026

The Financial Services Commission (the “Commission”) invites tenders for:

Supply, delivery, installation, testing and commissioning of structured network cabling and associated network infrastructure for the Commission’s offices located on the 2nd and 3rd floors of the Water’s Edge Building II, Wickhams Cay II, Tortola, Virgin Islands.

SCOPE OF WORK

The proposed work involves engaging an experienced domestic network infrastructure contractor to supply, deliver and install structured network cabling and associated infrastructure for the Commission’s offices located on the 2nd and 3rd floors of the Water’s Edge Building II, Wickhams Cay II, Tortola, Virgin Islands.

The Services include the supply, delivery, installation, testing and commissioning of a structured network cabling system to support the Commission’s data and wireless connectivity requirements across the Premises. The Services shall encompass all necessary connections between user work areas, wireless access points, and central network equipment, including inter-floor backbone linkages and associated infrastructure to ensure a safe, organised and reliable network environment.

The scope of works includes, but is not limited to:

- Server room infrastructure, including patch panels, fiber termination, and cable management;
- Structured Cat6 cabling, including one hundred and fifty-five (155) data points and functional area runs across both floors, terminated to patch panels and faceplates;
- Wireless access point cabling, with a minimum of four (4) Cat6 runs per floor, terminated for FSC-supplied wireless access points;
- Multimedia / AV cabling, including HDMI/data connections in executive offices, conference rooms, and TV mounting points;
- Cable management, including trays, trunking, and ladder racks;
- Testing and documentation, including certification testing for continuity and performance of copper and fiber runs, with digital and hard-copy as-built documentation; and
- Coordination with fit-out contractors and Mechanical, Electrical, and Plumbing contractors to prevent conflicts with fit-out works being carried out at the Premises.

TENDERERS’ MINIMUM REQUIREMENTS

Tenderers must be suitably qualified and experienced domestic network infrastructure contractors.

The proposal must demonstrate:

- Extensive proven experience in providing the Services;
- A strong financial background;
- Sufficient resources and adequately trained personnel to provide the Services to the required standard and proposed installation timetable; and
- Project management expertise.

Tenderers must provide, among other requirements set out in the RFP:

- A completed Vendor Due Diligence Questionnaire;
- Copies of relevant licences and insurance certificates;
- A detailed company profile and overview of the Contractor’s experience, key personnel and qualifications in providing the Services over the last three (3) years;
- A completed Bill of Quantities;
- A project timeline, including delivery lead times and a typical installation timeframe;

- A proposed guarantee/warranty period; and
- An undertaking that the Services may be commenced and completed by 22 June 2026 and 1 August 2026, respectively.

RFP DOCUMENTS

Interested domestic parties may request the RFP document by email from: procurefsc@bvifsc.vg

The RFP will provide details of the services required and other relevant information for submission of a proposal.

SUBMISSION OF PROPOSALS

Proposals must be submitted in electronic format to: procurefsc@bvifsc.vg with the subject: “Tender for the Provision of Network Infrastructure”

Proposals must be addressed to the attention of the Commission Representative and marked “Tender for the Provision of Network Infrastructure”.

All proposals must be submitted no later than: 1 June 2026
Late submissions will not be accepted.

ENQUIRIES

Enquiries and requests for clarification should be made in writing via email to the Commission Representative at: procurefsc@bvifsc.vg

The reference on all communications should be:
“Tender for the Provision of Network Infrastructure”

Commission Representative: Khalid Lewis
Telephone: +1 (284) 852 4760
Email: procurefsc@bvifsc.vg

OTHER CONDITIONS

Nothing in this Tender Notice nor any communication made by the Commission or its representatives, agents, employees or advisers shall constitute an offer of a contract or a binding contract between the Commission and any applicant, nor shall it be taken as constituting any representation that rights or licences will be granted in accordance with the Notice.

The Commission reserves the right at any time during the process to change any aspect of the RFP, or to issue an amended RFP. Applicants acknowledge that the Commission reserves the right to organise the Services independently without officially appointing any third party or may suspend or cancel the tender process without assigning any reasons and without prejudice to its right to re-tender at any time in the future. In such case, no person shall have any claim arising out of such action.

Each Applicant is responsible for all costs, expenses and liabilities incurred by it in the preparation of its Proposal and any responses to requests for further information by the Commission. The Commission will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tender process.

Participation by any party in this tender process shall be considered to be an acceptance of all the terms and conditions of this invitation by such party, including those outlined further in the RFP document.

The Commission shall not be responsible for the loss, non-receipt or delay in the receipt of any Proposal submission.

For additional information, an email request should be submitted to: procurefsc@bvifsc.vg