



## **Industry Circular No. 13 of 2020**

### **Collection of Hard Copies of Certificates from the Registry of Corporate Affairs**

The BVI Financial Services Commission (“the Commission”) advises all Registered Agents that hard copies of certificates requested through VIRRGIN, will be available for pick up by appointment only on Wednesday and Thursday (15 and 16 April 2020) between the hours of 10:00 a.m. and 2:00 p.m.

Registered Agents should call 284-541-3443 from 10:00 a.m. to 3:00 p.m. today (Tuesday 14 April 2020) or Wednesday, 15 April 2020 to arrange for the collection of hard copies of certificates.

- The Commission requests that Registered Agents attend only at their confirmed collection time and observe the [Contactless Certificate Collection Guidelines](#).

#### **BVI Offices**

Our physical offices in the British Virgin Islands remain closed; our employees continue to work remotely.

#### **HK Office**

Our Asia Representative Office in Hong Kong is open with reduced hours from 10:00 a.m. – 4:00 p.m. with usual services available.

We are committed to continue to provide as many of our usual services where possible through initiatives like these and our remote work arrangements. Please visit our website for up to date information on our operations and [division email contacts](#) during this time.