



IMPORT PROCEDURES

REGISTER OF MEMBERS

S.NO	Column name in Template	Format of Column in Template	No. of Chars Allowed	Type of chars allowed	Remarks
1.	Company Number	Text	10	varchar	
2.	Company Name	Text	100	varchar	
3.	Register Type	Dropdown	3	Master data (DRRT)	
4.	Voting rights in Memorandum or Articles	Dropdown	1	Master data (CMAI)	
5.	Member Type	Dropdown	6	Master data (LGMT)	
6.	Given Name	Text	100	varchar	
7.	Surname	Text	100	varchar	
8.	Former Given Name	Text	100	varchar	
9.	Former Surname	Text	100	varchar	
10.	Date of Birth	Date		Date	
11.	Place of Birth	Dropdown	6	Master data (CNTR)	
12.	Nationality	Dropdown	6	Master data (NATY)	
13.	Service Address 1	Text	150	varchar	
14.	Service Address 2	Text	150	varchar	
15.	Service City	Text	60	varchar	
16.	Service State	Text	60	varchar	
17.	Service Postal Code	Text	60	varchar	
18.	Service Country	Dropdown	6	Master data (CNTR)	
19.	Corporate Number	Text	30	varchar	
20.	Corporate Name	Text	100	varchar	
21.	Date of Incorporation	Date		Date	
22.	Place of Incorporation	Dropdown	10	Master data (CNTR)	
23.	Address Type	Dropdown	6	Master data (ADDT)	
24.	Office Address 1	Text	150	varchar	
25.	Office Address 2	Text	150	varchar	
26.	Office City	Text	60	varchar	
27.	Office State	Text	60	varchar	Office State
28.	Office Postal Code	Text	60	varchar	Office Postal Code
29.	Office Country	Dropdown	6	Master data (CNTR)	Office Country
30.	Trustee	Dropdown	1	Master data (CMAI)	Trustee
31.	Name of Trust	Text	200	varchar	Name of Trust
32.	Date Entered	Date		Date	Date Entered
33.	Date Ceased	Date		Date	Date Ceased
34.	Certificate No	Text	60	varchar	Certificate No
35.	Class	Text	60	varchar	Class
36.	Series	Text	60	varchar	Series
37.	Number of Shares	Text	60	varchar	Number of Shares
38.	Voting Rights	Dropdown	1	Master data (CMAI)	Voting Rights
39.	Joint Shareholder	Dropdown	1	Master data (CMAI)	Joint Shareholder
40.	Joint Member	Dropdown	1	Master data (CMAI)	Joint Member
41.	Joint Type	Dropdown	6	Master data (JOTP)	Joint Type
42.	Joint Member Type	Dropdown	1	Master data (LGMT)	Joint Member Type
43.	Joint Given Name	Text	100	varchar	Joint Given Name
44.	Joint Surname	Text	100	varchar	Joint Surname
45.	Joint Former Given Name	Text	100	varchar	Joint Former Given Name
46.	Joint Former Surname	Text	100	varchar	Joint Former Surname
47.	Joint Date of Birth	Date		Date	Joint Date of Birth
48.	Joint Place of Birth	Dropdown	6	Master data (CNTR)	Joint Place of Birth
49.	Joint Nationality	Dropdown	6	Master data (NATY)	Joint Nationality
50.	Joint Service Address 1	Text	150	varchar	Joint Service Address 1
51.	Joint Service Address 2	Text	150	varchar	Joint Service Address 2

S.NO	Column name in Template	Format of Column in Template	No. of Chars Allowed	Type of chars allowed	Remarks
52.	Joint Service City	Text	60	varchar	
53.	Joint Service State	Text	60	varchar	
54.	Joint Service Postal Code	Text	60	varchar	
55.	Joint Service Country	Dropdown	6	Master data (CNTR)	
56.	Joint Corporate Number	Text	30	varchar	
57.	Joint Corporate Name	Text	100	varchar	
58.	Joint Place of Incorporation	Dropdown	10	Master data (CNTR)	
59.	Joint Date of Incorporation	Date		Date	
60.	Joint Address Type	Dropdown	6	Master data (ADDT)	
61.	Joint Office Address 1	Text	150	varchar	
62.	Joint Office Address 2	Text	150	varchar	
63.	Joint Office City	Text	60	varchar	
64.	Joint Office State	Text	60	varchar	
65.	Joint Office Postal Code	Text	60	varchar	
66.	Joint Office Country	Dropdown	6	Master data (CNTR)	
67.	Joint Nominee Member Indicator	Dropdown	1	Master data (CMAI)	
68.	Joint Trustee	Dropdown	1	Master data (CMAI)	
69.	Joint Name of Trust	Text	200	varchar	
70.	Nominee Member	Dropdown	1	Master data (CMAI)	
71.	Nominator Type	Dropdown	6	Master data (LGMT)	
72.	Nominator Given Name	Text	100	varchar	
73.	Nominator Surname	Text	100	varchar	
74.	Nominator Former Given Name	Text	100	varchar	
75.	Nominator Former Surname	Text	100	varchar	
76.	Nominator Date of Birth	Date		Date	
77.	Nominator Place of Birth	Dropdown	6	Master data (CNTR)	Nominator Place of Birth
78.	Nominator Nationality	Dropdown	6	Master data (NATY)	Nominator Nationality
79.	Nominator Service Address 1	Text	150	varchar	Nominator Service Address 1
80.	Nominator Service Address 2	Text	150	varchar	Nominator Service Address 2
81.	Nominator Service City	Text	60	varchar	Nominator Service City
82.	Nominator Service State	Text	60	varchar	Nominator Service State
83.	Nominator Service Postal Code	Text	60	varchar	Nominator Service Postal Code
84.	Nominator Service Country	Dropdown	6	Master data (CNTR)	Nominator Service Country
85.	Nominator Corporate Number	Text	30	varchar	Nominator Corporate Number
86.	Nominator Corporate Name	Text	100	varchar	Nominator Corporate Name
87.	Nominator Place of Incorporation	Dropdown	10	Master data (CNTR)	Nominator Place of Incorporation
88.	Nominator Date of Incorporation	Date		Date	Nominator Date of Incorporation
89.	Nominator Address Type	Dropdown	6	Master data (ADDT)	Nominator Address Type
90.	Nominator Office Address 1	Text	150	varchar	Nominator Office Address 1
91.	Nominator Office Address 2	Text	150	varchar	Nominator Office Address 2
92.	Nominator Office City	Text	60	varchar	Nominator Office City
93.	Nominator Office State	Text	60	varchar	Nominator Office State
94.	Nominator Office Postal Code	Text	60	varchar	Nominator Office Postal Code
95.	Nominator Office Country	Dropdown	6	Master data (CNTR)	Nominator Office Country
96.	Nominator Nominee	Text	255	varchar	Nominator Nominee
97.	Name of Mortgagee/Chargee	Text	200	varchar	Name of Mortgagee/Chargee
98.	Mortgage/Chargeee Type	Dropdown	10	varchar	Mortgage/Chargeee Type
99.	Mortgagee/Chargee Date Entered	Date		Date	Mortgagee/Chargee Date Entered
100.	Mortgagee/Chargee Date Discharged	Date		Date	Mortgagee/Chargee Date Discharged
101.	Mortgagee/Chargee Statement	Text	255	varchar	Mortgagee/Chargee Statement
102.	Remarks	Text	255	varchar	Remarks